

Thank you for your interest in consigning your items with MeMe's Upscale Consignment Boutique.

\*We take in women's items only and up to 60 items per appointment.

\*We take items by appointment only. On a trial basis, we now have exceptions on Saturdays and allow drop-ins for consignment from 11am – 4pm, please call and confirm that we are allowing drop-ins on the Saturday you are looking at coming. We will NOT be taking Saturday walk-ins on Season Reveal, Shop Hop, and Event Saturdays. First-come first-serve basis. Please be patient, priority is given to the floor, register, payouts, pickups, and those who have appointments first. Our goal is to give immediate attention; however, a wait might be necessary.

\*We ask that you carefully go thru your items before your appointment:

-Clothing must be freshly laundered and pressed within the week of your appointment. The exception is for new with tags (as long as they are perfectly clean). We may reject the entire intake if not freshly laundered, or with smoke, musty, and/or perfume scents.

-Items should be purchased in the last couple of years and/or are current styles.

-We take items true to season. February thru April = spring items (light weight sweaters, jackets, short sleeves, capris); intakes start mid-April and items on the floor May thru July = summer items (all items listed under spring items along with shorts, sleeveless, swimwear, and sandals); intakes start mid-July and items on the floor August thru October = Fall items (jackets, long sleeve, boots, and sweaters); intakes starting mid-October and items on the floor November thru January = winter items (same items listed in fall along with velour, wool and thick sweaters, winter coats and outside gear, snow boots, fur items). We are always taking jeans, pants, skirts, purses, shoes, and formalwear items.

-Items must be brought in on hangers. All your hangers are returned to you at the end of the apt.

-We are unable to take items that are missing a label tag, or it has been altered, marked, or stained.

-Be sure items are free of any flaws, wear, rips, tears, stains, soil marks (again freshly laundered), missing buttons or accents, lint, pet hair, and/or pilling.

-Check collars, wrists, and underarm area.

\*We desire for you to have a pleasant experience here at MeMe's. We want a high level of professionalism and attitude/ambiance for all involved in business. Should this not be obtained we respect the fact that there are other options elsewhere that might be better suited for you than ours. It is a privilege to have you as a consignor, just as it is a privilege to be a consignor. If we are not feeling comfortable at any point we reserve the right to refuse service.

\*We staff and plan according to scheduled appointments. Three appointments with no call/no show will result in consignor cancellation. It is important to keep your appointment time and amounts agreed to be brought in. Emergency situations occur and timing may need to change, please be courteous and call for a rescheduled appointment. For the protection of our staff and customers, if you are sick please reschedule.

\*Call us if your intake amount varies more than 10 items from the original amount quoted at least a couple days before the appointment, this helps us with staffing and setting the appointments. We do NOT take intimates, pajamas, robes, or slippers. Socks and swimwear only if New With Tags.

\*During your appointment we will go thru your items and pick out what will be best for us to take in and sell for you. You may have some lovely items that we are not able to take due to: not being good sellers in the store, or overstock in that area – just keep in mind, no offense- we just want to take in what we feel will sell well for all involved. Typically appointments run about 20 minutes (depending on how many items brought in and the demands of the store). For larger drops we average about a minute per item, a 60 count drop will take about an hour. You are required to stay on premises while we do your intake. We do not allow a drop and go option. Thank you for understanding- we have over 3,200 consignors and do not have the space to store items for any amount of time.

\*Intakes are taken at our intake door, which is 3 doors to the right from our main entrance.

\*It is our privilege to have you here. We look forward to many happy years of service with you.